

CULTURE, HERITAGE AND LIBRARIES COMMITTEE

Monday, 14 November 2022

Minutes of the meeting of the Culture, Heritage and Libraries Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday, 14 November 2022 at 11.00 am

Present

Members:

Wendy Hyde (Chair)	Alderman Professor Michael Mainelli
Munsur Ali (Deputy Chairman)	Antony Manchester
Jamel Banda	Wendy Mead
Brendan Barns	Eamonn Mullally
Matthew Bell	Deborah Oliver
Emily Benn	Alpa Raja
Deputy Mark Bostock	Anett Rideg
Deputy Graeme Doshi-Smith	David Sales
John Foley	Ian Seaton
John Griffiths	Mark Wheatley
Jason Groves	Dawn Wright
Deputy Madush Gupta	

In Attendance

Officers:

Ben Dunleavy	- Town Clerk's Department
Elizabeth Scott	- Innovation and Growth
Steven Chandler	- City Surveyor's Department
Damian Nussbaum	- Executive Director of Innovation & Growth
Rob Shakespeare	- Environment Department
Stefania Horne	- Environment Department
Mark Jarvis	- Chamberlain's Department
Tim Jones	- Town Clerk's Department
David Mendoza-Wolfson	- Town Clerk's Department
Kehinde Haastrup-Olagunju jnr	- Town Clerk's Department
Tania Harrison	- Innovation and Growth
Joanne Hill	- Environment Department
Rachel Levy	- Community and Children's Services
Luciana Magliocco	- Innovation and Growth
Fauzia Ashraf	- Innovation and Growth
Emma Markiewicz	- London Metropolitan Archives

1. **APOLOGIES**

Apologies were received from Frances Leach, Jaspreet Hodgson, Deputy Graham Packham and Emily Benn.

Aldерwoman Jeanette Newman, Deputy Nighat Qureshi and Irem Yerdelen observed the meeting virtually.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

3. **MINUTES**

Members received the public minutes of the meeting held on 18 July 2022.

A Member said that they felt item 5 of the minute did not accurately reflect the discussion that had been held at the previous meeting. They said that they felt the Committee had agreed to seek larger involvement from the Committee on decisions regarding the London Wall West site. The Chair responded that she did not feel that this had been the view of the whole Committee.

RESOLVED, that – the minutes of the meeting held on 18 July 2022 were approved as a correct record, as amended.

3.1 ***Keats House Consultative Committee Minutes**

The draft minutes of the meeting of the Keats House Consultative Committee held on 28 October 2022 were noted.

3.2 ***City Envoy Network Summary Minutes**

The draft minutes of the City Envoy Network were noted.

A Member asked for assurance that, if the Envoy Network was to be reassessed biennially as suggested in the minutes, this would be a transparent and open recruitment process. The Chair said that while the process had not yet been established, she would ensure that it reflected these concerns.

4. ***FORWARD PLAN**

Members noted the Committees forward plan.

5. **ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE**

Members received a report of the Town Clerk & Chief Executive relative to the annual review of the Committee's terms of reference.

The Town Clerk informed Members that it would be necessary to revise the terms of reference to remove item (j), regarding the Committee's responsibility for the City of London Police Museum, as the Committee had approved the closure of this Museum in March 2021.

Members asked for clarification on the Committee's role in the Cultural Strategy, referred to at item (m) on the terms of reference. Officers replied that the Destination City programme and the Cultural Strategy were interrelated, and the committee would continue to have a role in these.

RESOLVED, that – the terms of reference be considered and the revision to remove the reference to the City of London Police Museum be noted.

6. **CAI RECOMMENDATIONS TO THE COMMITTEE**

Members received a report of the Director of Innovation & Growth in respect of the City Arts Initiative recommendations to the Culture, Heritage and Libraries Committee.

The Chair informed Members that Will Gompertz, the co-chair of the City Arts Initiative, had raised concerns regarding the William Jaggard House Memorial. The Chair suggested that the proposal be referred back to CAI for further review.

A Member raised their concerns that the proposed location of item 3 in Greyfriars Churchyard may be considered offensive.

A Member suggested that officers should consider introducing georeferencing or coding systems to indicate the locations of art.

RESOLVED, that – Members refer proposal 1 back to the City Arts Initiative for further consideration and ratify the City Arts Initiative recommendations in relation to proposals 2 and 3 in the report as follows:

- **From the Thames to Eternity - CSK Architects, UCL and City of London Corporation:** approve subject to ongoing consultation and permissions from Highways and Planning, as well as the other conditions as set out in the main report
- **Amulet: An Icon of Future Finance - CDP / Modus Operandi:** approve the new timelines requested subject to Planning Permission and Scheduled Monument consent being granted

7. **DESTINATION CITY IMPLEMENTATION PLAN**

Members received a report of the Director of Innovation & Growth relative to proposals for the implementation of Destination City.

Members requested for further information on the decision-making process behind the Golden Key event, and the costs and achievements of the event. Officers replied that they would be providing the Committee with a full report providing this information. The event had only taken place in October, and the information requested would not be available within one month.

A Member expressed her concerns that small businesses around the City had not been notified of the event, and she had noticed that some small businesses in her ward had been shut and thus potentially missed out on the benefits of the event. Officers replied that they were engaging in an intense business and

stakeholder outreach programme, and that they would be working with the City's BIDs to further engage the small businesses. A Member commented the relationship with BIDs was important, but that SME and micro-businesses often did not feel involved in these. They also warned that BIDs may not be a useful way of engaging with larger companies. They suggested that officers should investigate creating a network of heads of internal communications in larger companies to help communicate with City workers. The Executive Director of Innovation and Growth replied that they were aware that while BIDs were a useful channel of communication up to a certain point, they were also using other channels. They would also be reaching out to residents, and welcomed feedback from Members on if this had been useful.

Members asked how officers were considering outlying assets such as the Keats House Museum. The Executive Director of Innovation and Growth replied that they needed to consider ways of encouraging visitors to move between all the City Corporation's assets.

A Member, who also sat on the Police Authority Board, requested that officers continue to consider the cost implications for the City of London Police when arranging events. The Executive Director of Innovation and Growth replied that they always worked with the City of London Police when scheduling events.

The Chair thanked all the officers involved in the Destination City programme and the Golden Key event.

RESOLVED, that -

- members approve the key strategic priorities Implementation Plan, In Appendix 1.

8. CITY POLICE MUSEUM: DECLARATION OF SPACE AS SURPLUS TO IG REQUIREMENTS

Members received a report of the Executive Director of Innovation and Growth relative to the City Police Museum.

RESOLVED, that – Members:

- Declare the space previously occupied by the City of London Police Museum within Guildhall Library as surplus to the Innovation and Growth Department's requirements and return the space to the City Surveyor.

9. SMALL BUSINESS AND RESEARCH ENTERPRISE CENTRE AND CITY CENTRE SPACE SWAP

Members received a joint report of the Executive Director, Environment and the Director of the London Metropolitan Archives relative to a premises swap between the Small Business and Research Enterprise Centre and the City Centre.

RESOLVED, that – Members:

- agree that SBREC is reprovioned within the existing City Centre space and that the City Centre is reprovioned within the current ground floor SBREC space.

10. **KEATS HOUSE COLLECTIONS DEVELOPMENT POLICY**

Members received a report of the Executive Director, Environment, relative to the Keats House Collections Development Policy.

RESOLVED, that – Members approve the Keats House Collections Development Policy 2022.

11. **KEATS HOUSE RISK MANAGEMENT UPDATE REPORT**

Members received a report of the Executive Director, Environment, providing an update on risk management at Keats House.

RESOLVED, that – Members confirm, on behalf of the City Corporation as Trustee, that the register satisfactorily sets out the key risks to the charity and that appropriate systems are in place to identify and mitigate risks.

12. ***UPDATE REPORT FOR KEATS HOUSE CHARITY, APRIL - SEPTEMBER 2022**

Members received a report of the Executive Director, Environment, providing an update on Keats House for April – September 2022.

RESOLVED, that – the report be received and its contents noted.

13. **UPDATE: BECKFORD & CASS STATUES INTERPRETATION PROJECT**

Members received a report of the Executive Director, Innovation and Growth, providing an update on the Beckford and Cass Statues Interpretation Project.

Officers informed the Committee that, since the publication of the agenda, the published timeline had been revised to expedite progress on the project. The revised timeline was tabled to at the meeting. The revisions meant that the decision on the structural design, originally scheduled for the Committee's January meeting, would need to be made between Committee meetings. Officers therefore sought delegated authority for the decision to be made in December, and confirmed that they would give Members with a chance to provide informal feedback on the designs before final approval.

RESOLVED, that – Members;

- Note the contents of the report and the revised timeline presented at the meeting;
- delegate authority to the Town Clerk, in consultation with the Chair and Deputy Chair, to approve the design options for the statues.

14. **LONDON METROPOLITAN ARCHIVES GENERAL UPDATE**

Members received a report of the Director of the London Metropolitan Archives providing an update on the work of the Archives.

Members praised the recent visit to the Archives, and the Director said that they were keen to arrange another.

RESOLVED, that – the report be received and its contents noted.

15. ***CHILDREN AND YOUNG PEOPLE'S PLAN 2022-25**

Members received a report of the Director of Community and Children's Services relative to the Children and Young People's Plan 2022-25.

RESOLVED, that – the report be received and its contents noted.

16. ***LEVELLING UP AND REGENERATION BILL**

Members received a report of the Remembrancer relative to the Levelling Up and Regeneration Bill.

RESOLVED, that – the report be received and its contents noted.

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

18. **ANY OTHER BUSINESS THE CHAIR CONSIDERS URGENT**

There was no other business.

19. **EXCLUSION OF THE PUBLIC**

RESOLVED, that – under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

20. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 18 July 2022 were approved as a correct record.

21. **TEN KEATS GROVE, HAMPSTEAD - PROPOSED LICENCE RENEWAL BY KEATS HOUSE TO KEATS COMMUNITY LIBRARY**

Members received a report of the Executive Director, Environment, relative to the proposed renewal of the licence for Keats Community Library.

RESOLVED, that – Members:

I. Grant approval to the grant of a new licence to KCL for a period expiring on 31 March 2024 at an initial minimum fee of £28,565 p.a. to be increased in line with the Consumer Price Index subject to the City Corporation continuing to provide the benefit in kind to the KCL;

II. authorises within the period of the new licence to the Principal Curator, Keats House to agree additional use of the Nightingale Room, Ten Keats Grove in return for additional licence fees calculated at a minimum on a pro rata basis

to the fee recommended here but otherwise at a level that supports Keats House to meet its income target for private hires of the Nightingale Room.

III. Instruct the Comptroller and City Solicitor accordingly.

22. **SHOE LANE LIBRARY - POTENTIAL REDEVELOPMENT OF HILL HOUSE**
Members received a report of the Director of Community and Children's Services relative to the potential redevelopment of Hill House.

RESOLVED, that - Members:

- Agree to the temporary relocation of the library.
- Delegate authority to the Town Clerk, in consultation with the Chair and Deputy Chair, to approve future decisions on the detail of the agreed terms with Landsec if they need to be made in advance of the next Committee meeting.

23. ***ARTIZAN STREET LIBRARY RENT EXEMPTION PROPOSALS**
Members received a report of the Director of Community and Children's Services relative to rent exemption proposals for Artizan Street Library.

RESOLVED, that – the report be received and its contents noted.

24. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions

25. **ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was no other business

26. **CONFIDENTIAL MINUTES**
Approved in non-public session.

The meeting ended at time not specified

Chairman

Contact Officer: Ben Dunleavy
ben.dunleavy@cityoflondon.gov.uk